

CSLPS Leadership Council Meeting Minutes for February 26, 2023

CALL TO ORDER: The meeting was called to order at 12:34 PM.

INVOCATION: Mitch Allcorn gave the invocation.

MEMBERS IN ATTENDANCE: Mitch Allcorn, Rev. Eunice Chalfant, Karla Dunning, Rev. George Stewart, Marianne (Annie) Meeks, Rev. Vince Kueffner, Debra (Debbie) Blair and Cynthia (Thea) Brigham
Guests in attendance: Laura Meeks; Lee Avillanoza, Recording Secretary

VISION AND MISSION STATEMENT:

All members read the CSLPS Leadership Council Mission and Vision Statement together.

VISION: Inspired, Conscious Leadership

MISSION: Ensuring the health and vibrancy of our ever-expanding spiritual community

CHECK IN: Rev. Eunice requested that each person review the reasons why they wished to serve on the board, as well as their preferred method of communication- text, email or phone. Annie- all 3; Thea- Text; Rev. G- all 3; Mitch- First text; then email; Rev. Vince- email; Karla first text then email; Debbie- text or email; Rev. Eunice- all 3.

SECRETARY'S REPORT/MINUTES: The January 2023 Leadership Council Minutes were approved.

FINANCIAL REPORTS: The financial report prepared by the previous treasurer, Steve Ferger, and the P& L report were provided to and reviewed by the new Council with Rev. Eunice facilitating. For the month of January there was a Net Operating Revenue Loss of (\$478.46) on Gross Profit of \$13,113.74 against Total Expenditures of \$13,592.20 in January 2023. The last payment for the oven was made for \$4003.00, which brought the total Net Revenue for the month to a loss of (\$4,481.46). As of January 31, the checking account balance was \$22,451.60 and the savings account balance was \$14,487.43.

Rev. Eunice, Karla, Rev. Vince, David Johnson, and Steve Ferger met to discuss the Budget Goals for 2023. A monthly break-even revenue and expenditure target of \$13,500 per month was discussed. This would result in annual expenditures of \$162,000. The annual pledges totaled \$140,000. If the pledges represent 80% of anticipated revenue the Center should experience \$175,000 in total revenue for 2023, leaving an annual surplus of \$13,000. Rev. Eunice stated that in her experience the pledges typically represent 70-75% of the annual revenue.

Rev. Eunice brought up that the website was developed in 2019, and we are paying \$1200 per year for it, without it really fulfilling our needs. A group including Jeff Kingfisher, Rev. Eunice, Annie, and Lee will review this by June. Both Jeff Gillis and Jeff Kingfisher could assist with refining and maintaining the website.

Annie brought up the possibility of the Gay Men's Choir using the church for their practices. This could be mutually beneficial for both parties. Monday evening and Saturdays are best. This will be reviewed at the next scheduling and events meeting.

Treasurer's report was accepted.

SENIOR MINISTER'S REPORT: Rev. Eunice gave the Senior Minister's Report. A group met to review the Parking Lot Project- including Mitch, Peter Bedard, Tim Coates, Karla Dunning and Rev. Eunice. Peter is scheduled to review the project in detail later in the Council meeting. Rev. Eunice would like to have a Visioning on this.

Rev's. Z and Melissa were here this weekend to facilitate an Enneagram workshop and to provide the music and service on Sunday. Rev. Eunice has spoken informally to other Centers, the \$150 speaking fee which started during the pandemic should be adjusted upward.

The Zoom book study "How to Lead When You Don't Know Where You are Going?" should be scheduled ideally to start in March.

Rev. Eunice has applied for funds for the Parking Lot Project from the Hefferlin Fund. CSL Foundation does not currently have a matching fund program. Rev. Vince may have someone that could assist us in researching other possible grants.

Big Bear Lake Center has closed, and wishes to donate their remaining funds to be split between CSLPS and High Desert CSL. Paperwork has been sent to the appointed attorney to assist in the distribution of funds.

Rev. Eunice wishes to start Divine Dining and Destinations as a fun raiser. She has all of the instructions and samples from when Seattle CSL produced this. Debbie has experience in a similar program used at the Ventura CSL called Gourmets for God. A team consisting of Rev. Vince, Debbie, Thea and Rev. Eunice will meet Thursday March 16th at 1 PM.

Rev. Eunice suggested the Council review the compensation given to Lee, Chepe and Jeff. Karla also wanted to discuss Rev. Eunice's incentive bonus for 2022 with the Council. Both Lee and Rev. Eunice were asked to leave the room. The Council agreed to increase Lee's hourly wage to \$20.00 per hour; Chepe to \$100 per Sunday service and Jeff to \$250 per Sunday service. Rev. Eunice will be receiving a bonus of \$2440.00.

ECCLESIASTICAL REPORT:

Team Leaders Training- Scheduled for Saturday March 11th for all team leaders, practitioners, and Council Members. The teams and co-leaders of each team were reviewed. We need a marketing and operations team.

Practitioner Core- Tim Coates documents have been received to transfer his license here. This Monday will be a mandatory meeting for the Practitioners. New requirements and Practitioner Moment procedures will be reviewed.

Pastoral Care Team- Judith Shea a long-time member made her transition recently.

Community Connectors Team- still looking for co-leaders.

Music Team-

Education Ministry-This is the 5th week of the Winter Classes. Rainbow will continue once monthly programs and Rev. Vince is considering a book study.

Community Outreach- CSLPS has joined the Greater Coachella Valley Chamber. Rev. Eunice would like to have a table to showcase the Center at certain events.

Vision Core- On hiatus until February.

Business Ministry- No update yet.

Youth and Family Ministry-Both families with children have not attended Sunday services recently.

Animal and Friends Ministry-Stella is the co-chair. We would like to offer periodic memorials for those who have lost their beloved four-leggeds.

The Senior Minister's and the Ecclesiastical Reports were accepted.

Logistics- Production scheduling is handled for this month.

Volunteers- No Volunteers report this month.

Operations- Mitch gave the operations report. He still needs a team to assist him.

Parking lot to be discussed further when Peter is here. Carpets need cleaning soon.

Karla, George, and Mitch painted the interior doors and frames. All kitchen cupboards now close after adjustments. Storage area bids were excessive, so Mitch and George Melton will put a team together and do it themselves.

STEWARDSHIP/DEVELOPMENT REPORT: Peter Bedard gave a detailed discussion on the costs of the parking lot. This will be in a separate attachment. All Core Reports were accepted.

NEW BUSINESS:

- **Visioning of the Council Positions-**

The following people were voted on and accepted the council positions below.
The four officers for 2023 are:

Karla Dunning- Chair, Vice Chair-Marianne Meeks, Secretary-Debra Blair; Treasurer- Rev. Vince Kueffner. These four in addition to Rev. Eunice will be the designated co-signers for all checks. Two signatures are needed on every check.

Volunteers Team Leader-Cynthia Brigham

Logistics Team Leader- Rev. George Stewart

Operations Team Leader- Mitch Allcorn

Stewardship and Development- Rev. Vince Kueffner

- **Tabled until next month:**

Review Policy and Procedure Submissions

Book Study Dates

Hiring of Capital Campaigns Coordinator

Foyer Table and equipment

Finance Communication to Membership

OLD BUSINESS:

- Capital Funds for the Parking Lot/ Capital Campaign Videos.
- Review and Discuss proposals for Policy and Procedure pages for all Leadership Positions

BENEDICTION: The benediction was said together.

The Light of God Surrounds Us

The Love of God Enfolds Us

The Power of God Protects Us

The Presence of God Watches Over Us

Wherever We Are, GOD IS

And All is Well.

ADJOURNMENT: The meeting was adjourned at 3:25 P.M.

Respectfully submitted,

Lee Avillanoza, Recording Secretary